

**MINUTES OF REGULAR MEETING OF THE
RINCON VALLEY FIRE DISTRICT GOVERNING BOARD MEETING
VIRTUAL AND IN-PERSON MEETING
HELD July 16, 2026**

A public meeting of the Rincon Valley Fire District Governing Board was convened on **July 18, 2026, at 6:00 P.M.** The following members were Present at the meeting: Chairperson Jennifer Spears, Clerk Kevin McKinley, Member Chris Klasen, Member Lora Gruner, and Member Glenn Rodriguez.

The following matters were discussed, considered, and decided at the meeting:

1. Call to Order at 6:00 P.M. by Chairperson Spears

A. Roll Call –Chairperson Jennifer Spears	Present
Clerk Kevin McKinley	Present
Member Chris Klasen	Present
Member Glen Rodriguez	Present
Member Lora Gruner	Present

- Fire Chief James Tucker, Assistant Chief Yalen, Administrative Manager Laura Bucklin, were in attendance. Steven Rodriguez from the James Vincent Group attended virtually.

2. Pledge of Allegiance – Chairperson Spears led the Pledge of Allegiance.

3. The next meeting is scheduled for August 20, 2026, at 6:00 P.M.

- Confirmed by all board members present.

4. Call to the Public

- No response.

5. Employee Recognition

- Firefighter Robert Ochoa - 10 Years of Service
- Engineer Scott Culver - 20 Years of Service
- Firefighter Audie Holbert - 20 Years of Service
- Engineer Andy Lauber - 20 Years of Service
- Administrative Manager Laura Bucklin - 20 Years of Service

6. 2027-001 – Review, discussion, and possible action of the Consent Agenda

- A. Approval of the Minutes of June 18, 2026, Board Meeting.
- B. Resolution #27-001 – II Sons Remodeling LLC. Annexation (14440 E Wood Canyon Pl.)

- Motion by Clerk McKinley, seconded by Member Gruner, to approve the monthly consent agenda. The motion passed 5 to 0.

7. Reports and Correspondence

A. Board Member Report

- No comments.

B. 2027-002 - Fire Chief's Report – Reviewed by the Board. Report on file. No action taken. Discussion only.

- The construction agreement for Station 293 was reviewed, edited, and sent for signatures.
- The 2025 SAFER, 2025 Regional AFG for air packs, and the documents for the Congressional funding were submitted.
- Staff have been working with the Coyote Creek HOA on home safety assessments for wildland fires.
- 50 new housing permits
- Dollar General has started building their pad on Old Spanish Trail & Camino Loma Alta
- 269 Incidents
- 98 Transports

C. 2027-003 - June's Financial Reports—Review, discussion, and possible action for the district's financial status, including monthly summary reports for June 2026. Steven Rodriguez, with JVG, presented the financial report.

Key points:

- ☐ Revenues for the month of June were \$507,168 which was \$215,714 over budget.
 - o Pima County revenue for June is \$77,065 which is \$18,831 over budget.
 - o Non-Tax Levy revenue for June is \$430,103 which is \$196,883 over budget.
- ☐ Expenses for the month of June were \$783,765 which was \$126,197 over budget.
- ☐ Fiscal year revenue is \$9,816,403 which is over budget by \$502,103 and 105% of the total annual budget.
- ☐ Fiscal year expense is \$7,902,047 which is under budget by \$209,294 and 97% of the total annual budget.

-Motion by Member Rodriguez, seconded by Clerk McKinley, to approve the monthly financial reports. The motion passed 5 to 0.

8. Unfinished Business

A. 2026-065 - Review, discussion, and possible action regarding the November 2026 Election Process. No action taken. Discussion only.

- The Rincon Valley Fire District will hold a general election for three (3) Board Member vacancies on November 3, 2026.
- The filing period to submit nomination petitions for a governing position within our fire district has now closed. The write-in filing period remains open until July 20th at 5:00pm.
- Rincon Valley Fire District has three seats up for election for November 3,

2026, General Election. As of today, three candidates have filed nomination paperwork. Write-In candidates can continue to submit the write-in nomination form until 5:00pm on July 20th at the Elections Department located at 6550 S Country Club Rd, Tucson, AZ 85756.

- Jennifer Spears, Chris Klasen, and Darin Gregg have filed petitions.
- I will send a follow-up email at the close of the write-in period to confirm the final list of candidates and determine whether the office is contested or uncontested and eligible to be canceled. No action taken. Discussion only.

9. New Business

A. 2027-004 -Review, discussion, and possible action to order a replacement ambulance.

- Chief Tucker recommends we order the next replacement ambulance. The quote has been attached for the board's review. This unit will have a climate-controlled drug box, the other units will get retrofitted through a phase in plan to be developed by the EMS Chief.
- The total purchase price is \$312,257.25
- We expect to take delivery in 18 to 24 months.
- \$312k from the Capital budget, most likely in FY 2028.

- Motion by Member Klasen second by Chairperson Spears to order the new replacement ambulance. Motion passed unanimously from 5 to 0.

B. 2027-005 - Review, discussion, and possible action to approve the revised Memorandum of Understanding between VFFA & RVFD.

- This item was tabled from the June Board Meeting.
- The revised MOU has been attached for the board's review. Edits made were highlighted and pertain to call back overtime, overtime that is canceled by RVFD, and the rank of personnel when performing a wage market analysis.
- This MOU will be in effect from July 2026 through June 2028.
- Board Member Rodriguez abstained from voting on this topic due to a possible conflict of interest.

-Motion by Member Klasen, second by Chairperson Spears to approve the revised VFFA/RVFD MOU. Motion passed 4 to 0.

10. ADJOURNMENT - Motion by Member Rodriguez, seconded by Chairperson Spears, to adjourn. The motion passed 5 to 0. The meeting was adjourned at 6:18 p.m.

Dated 21st day of July 2026.

Rincon Valley Fire District Governing Board

Chairperson, Jennifer Spears

Clerk, Kevin McKinley

Board Member, Lora Gruner

Board Member, Christopher Klasen

Board Member, Glen Rodriguez